# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction</td>
<td>i - v</td>
</tr>
<tr>
<td>By-law No. 2</td>
<td>1 - 19</td>
</tr>
<tr>
<td>Policies of Scouts Canada</td>
<td>Section 1000</td>
</tr>
<tr>
<td>Scouts Canada Structure</td>
<td>Section 2000</td>
</tr>
<tr>
<td>Membership &amp; Registration</td>
<td>Section 3000</td>
</tr>
<tr>
<td>Appointments/Positions</td>
<td>Section 4000</td>
</tr>
<tr>
<td>Scouts Canada’s Programs</td>
<td>Section 5000</td>
</tr>
<tr>
<td>Adult Development</td>
<td>Section 6000</td>
</tr>
<tr>
<td>Duty of Care</td>
<td>Section 7000</td>
</tr>
<tr>
<td>Uniforms and Insignia</td>
<td>Section 8000</td>
</tr>
<tr>
<td>Recognition / Honours and Awards</td>
<td>Section 9000</td>
</tr>
<tr>
<td>Camping &amp; Outdoor Activities</td>
<td>Section 10000</td>
</tr>
<tr>
<td>Accounting and Fundraising Principles</td>
<td>Section 11000</td>
</tr>
<tr>
<td>Personal Information Protection</td>
<td>Section 12000</td>
</tr>
<tr>
<td>Risk Management</td>
<td>Section 13000</td>
</tr>
<tr>
<td>Employees</td>
<td>Section 14000</td>
</tr>
<tr>
<td>Conflict of Interest</td>
<td>Section 15000</td>
</tr>
<tr>
<td>Intellectual Property</td>
<td>Section 16000</td>
</tr>
<tr>
<td>For future use</td>
<td>Section 17000</td>
</tr>
<tr>
<td>For future use</td>
<td>Section 18000</td>
</tr>
<tr>
<td>Other Procedures</td>
<td>Section 19000</td>
</tr>
<tr>
<td>Forms</td>
<td>Section 20000</td>
</tr>
<tr>
<td>Definitions</td>
<td></td>
</tr>
<tr>
<td>Index</td>
<td></td>
</tr>
</tbody>
</table>

February 2015
Preface

Providing service and support for Section Leaders and delivering quality programs is critical. With this in mind we have aligned the structure of Scouts Canada to enable us to provide service and support right at the group level.

We have significantly streamlined the organization to 20 councils from coast to coast:

- British Columbia – 3 councils
- Alberta – 2 councils
- Saskatchewan – 1 council
- Manitoba – 1 council
- Ontario – 8 councils
- Quebec – 1 council
- New Brunswick – 1 council
- Prince Edward Island – 1 council
- Nova Scotia – 1 council
- Newfoundland and Labrador – 1 council

Each council will continue to provide service and support to groups through Areas. Each council will have a Council Commissioner appointed by the Chief Commissioner and Chair of the Board of Governors. This person’s key role is to manage the Area Commissioners within their council and ensure that the section leaders receive the appropriate service and support to develop and conduct quality programs, which achieve Scouts Canada’s Program Standards.

Each Group will have a Group Committee led by a Group Commissioner selected or elected, then appointed by the Area Commissioner, to ensure that the section leaders receive the appropriate service and support necessary to develop and conduct a quality program and achieve Scouts Canada’s Program Standards.

Council and group committee members will be clearly focused on the following:

PROGRAM

- Help section leaders deliver quality programs
- Motivate and support Scouters
- Recognize and thank section Scouters
- Coach and mentor section Scouters
- Provide training and development opportunities

MEMBERSHIP

- Recruit volunteers
- Recruit youth members

ADMINISTRATION

- Critical administration including risk management and finance
- Fundraising
Section leaders will be clearly focused on developing and conducting quality programs which achieve Scouts Canada’s Program Standards.

Section Leader’s To Do List:

- Plan program
- Deliver program
- Recruit youth
- Risk management administration
- Take appropriate training

In order for Scouts Canada to continue to succeed, it is critical that all adult members clearly identify their role in the movement and direct their volunteer energies toward achieving our mission:

*To help develop well rounded youth, better prepared for success in the world.*

Thank you for your contribution and commitment to Scouting in Canada.
HISTORY / INCORPORATION

Scouting began in 1907 when Lt.-Gen. Robert Stephenson Smyth Baden-Powell, later Lord Baden-Powell of Gilwell, took a group of boys to a camp on Brownsea Island. The Boy Scouts Association throughout the British Commonwealth was incorporated by Royal Charter granted by His Majesty King George V in 1912 for the purpose of instructing boys of all classes in the principles of discipline, loyalty and good citizenship.

Scouting came to Canada in the fall of 1907, just months after the book, “Scouting for Boys”, was published in England. The Canadian General Council of the Boy Scout Association was incorporated by an Act of the Canadian Parliament on June 12, 1914. The Canadian General Council was a branch of the Boy Scout Association until October 30, 1946, when it became an independent member of the Boy Scout World Conference. A subsequent amendment changed the name to Boy Scouts of Canada. In 1976 the Scouts Canada logo was introduced. Scouting in Canada became commonly referred to as SCOUTS CANADA.

On February 2, 2007, the Canadian Parliament passed an Act to legally change the organization’s name to Scouts Canada.

B.-P. wrote to Earl Grey in 1910 to ask him to organize Scouting in Canada. Since that time, every Governor General has been either the Chief Scout for Canada (prior to 1946) or Chief Scout of Canada (after 1946).

AFFILIATIONS:

B.-P. Guilds in Canada:

B.-P. Guilds are groups of persons who wish to retain a link with, and lend support to, Scouts Canada. B.-P. Guilds in Canada shall register with the Canadian Council of B.-P. Guilds after approval by the appropriate council. The Canada Council of B.-P. Guilds is an organization established by Scouts Canada for the following purposes:
- To give national recognition to B.-P. Guilds in Canada.
- To exchange information with, and among, B.-P. Guilds.
- To maintain membership in the International Fellowship of Former Scouts and Guides.

For B.-P. Guild members wishing to register with Scouts Canada, refer to Section 3002.1

Salvation Army

The Salvation Army Scout Association has been affiliated with Scouts Canada since 1937.

L’Association des Scouts du Canada

L’Association des Scouts du Canada has been affiliated with Scouts Canada since 1967.
PROTECTION OF MARKS, ETC.

The law provides protection for the names, titles, emblems, badges, etc. used by the Corporation.

Use of the Corporate Seal is covered under Article I c. of By-law No 2. Design of the seal was revised to reflect the passage of the February 2, 2007 Act of Parliament amending the legal name of the organization to Scouts Canada.

Use of the Scouts Canada logo or other intellectual property is covered under Section 1006 and Section 16000.

Any person making unauthorized use of them is liable to prosecution.

POLICY:
Scouts Canada as a member of the World Organization of the Scout Movement adopts as its Mission, Principles, Practices and Methods the Fundamental Principles of the World body, as summarized below.

MISSION:
To help develop well rounded youth, better prepare for success in the world.

VISION
Canadian youth making a meaningful contribution to creating a better world.