

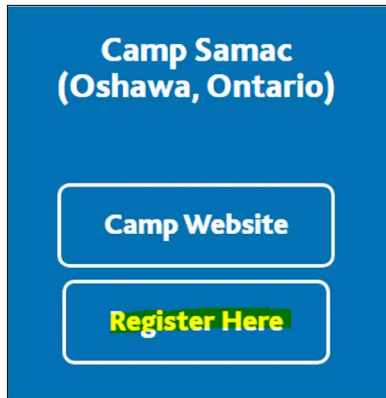


Doubleknot User Guide

STEP 1: Follow the below link to the Camps Overview page on the Scouts Canada website and find the property you wish to make a booking with.

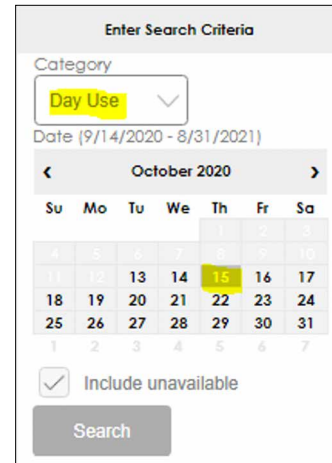
[Scouts.ca/about/camps/overview.html](https://scouts.ca/about/camps/overview.html)

STEP 2: Click "Register Here".



STEP 3: Choose the booking category that best suits your needs (example: Weekend Overnight, Day Use, Hourly Programs, etc.). This is found above the calendar on the left hand side of the page.

STEP 4: Select the dates you are interested in booking on the Calendar, below the calendar you will find the Duration drop down. (If applicable—please select the number of days/ nights you wish to book for). When complete the availability will appear.



STEP 5: Choose the option you wish to book from the list and click on "RESERVE", this will add the item to your shopping cart which is located on the right hand side of the page. You can continue adding items to your shopping cart or proceed to the "CHECKOUT".

Note: If you are a Non-Member your pricing will be adjusted to the correct price group upon checkout.

Enter Search Criteria	Availability on 10/15/2020	Reservation																																																	
Category <input type="text" value="Day Use"/> Date (9/14/2020 - 8/31/2021) <input type="text" value="October 2020"/> <table border="1"> <tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> </table> <input checked="" type="checkbox"/> Include unavailable <input type="button" value="Search"/>	Su	Mo	Tu	We	Th	Fr	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	Cubland Field- 9:00 AM - 6:00 PM *Accessible Washroom (9:00 AM - 6:00 PM) Costs \$60.00 per day Capacity: 16 <input type="button" value="RESERVED"/> Lakeland Site Big Cedar - 9:15 AM - 6:15 PM (9:15 AM - 6:15 PM) Costs \$60.00 per day Capacity: 20 <input type="button" value="RESERVE"/> Lakeland Site Scugog - 9:30 AM - 6:30 PM (9:30 AM - 6:30 PM) Costs \$60.00 per day Capacity: 20 <input type="button" value="RESERVE"/> Lakeland Site Sturgeon - 9:45 AM - 6:45 PM (9:45 AM - 6:45 PM) Costs \$60.00 per day Capacity: 20 <input type="button" value="RESERVE"/>	Reservation Cubland Field- 9:00 AM - 6:00 PM *Accessible Washroom 10/15/2020 9:00 AM - 6:00 PM <input type="button" value="CHECKOUT"/> <input type="button" value="Cancel"/>
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STEP 6: If applicable, select your price group from the list. This will adjust your pricing to the correct price for your group.

Please select one of the price groups below

Member

Non-Member

STEP 8: Complete the required forms by selecting the form name or icon in the list. Once you have entered your responses, click "Continue" and repeat the process as necessary. Once all forms are complete a check mark will appear over the form icon as pictured below.

Click "**Continue**" to proceed to check out.

Cancellation Policy

Pandemic Program Policies

* Required

STEP 7: Please fill in all required group information and participant numbers.

*Indicates Required Field

*Your Group Name:

*Main Contact First Name:

*Main Contact Last Name:

*Email:

*Address:

*City:

*State:

*Postal Code:

*Country:

*Phone:

*Section:

Group Participants Forms Cart

How many?

Adults	2	<input type="text"/>
Youth	8	<input type="text"/>

STEP 9: Process your payment using Visa, Visa Debit, or MasterCard.

Once you have completed the transaction, you will receive a confirmation email with your receipt. This will also include any important information or additional forms you may require for your stay. Please review your receipt thoroughly.

Please contact the Scouts Canada Booking Coordinator at propertybookings@scouts.ca for further assistance.